

## **Westphalia Board of Aldermen Meeting Minutes for January 30, 2024**

The Westphalia Board of Aldermen meeting was called to order by Mayor Tammy Massman. Roll call was taken. Aldermen present were Aldermen Stanley Heckman, Jake Plassmeyer and Lori Asel. Also present at the meeting were sewer operator-Aaron Lackowicz of Mid Mo Operations, and UD reporter-Theresa Brandt. Alderman Delbert Wieberg was absent.

The meeting minutes from the December monthly meeting were reviewed. A motion was made by Alderman Stanley Heckman and was seconded by Alderman Lori Asel, to approve the December monthly meeting minutes. Aldermen votes: Stanley Heckman-yes, Jake Plassmeyer-yes, and Lori Asel-yes.

The January monthly expense report was reviewed. The city expenses note the amount of \$13,324.43, sewer system expenses in the amount of \$6,564.60, ARPA expenses in the amount of \$3,950.69, special road district expenses in the amount of \$3,867.40. City receipts in the amount of \$10,865.27, sewer system receipts in the amount of \$8,609.59, and special road district receipts in the amount of \$17,561.32. Total city checking account balance of \$167,221.35, total sewer system checking account balance of \$69,838.18, total special road district checking account balance of \$82,821.62, ARPA checking account balance of \$56,579.88 and total special road district savings account balance of \$5,119.74. Total city CDs in the amount of \$447,030.89, total sewer system CDs in the amount of \$530,212.47, and total special road district CDs in the amount of \$532,501.68. A motion was made by Alderman Lori Asel, and was seconded by Alderman Stanley Heckman to approve the January monthly expense report. Aldermen votes: Stanley Heckman-yes, Jake Plassmeyer-yes, and Lori Asel-yes.

The sewer system report was next on the agenda. Mayor Massman acknowledged that a report was submitted by Mid MO Operations. Sewer operator-Aaron Lachowicz reported to the council that the new blower motor has been installed by operators and both blowers are now again operational. Lachowicz reported that the clarifier gear box has been rebuilt. The original gear box is no longer made and it was previously noted that a quote for replacement on one similar was just over 10K. Operators were able to locate parts and rebuild the gear box at an expense of only \$1,500.00, which Aldermen noted satisfaction with. The plant and lift stations are all running without issues. Quarterly samples are planned to be collected in February. Mayor Massman and operators completed the 2023 sludge reports and I & I report for end of year reporting. Fourth quarter and end of year reports have all been submitted to DNR via EDMR.

In other business, housekeeping topics were addressed. Mayor Massman reported to the council that she has worked with the accountant to process all end of year reports, and that 1099's has been mailed out. Mayor Massman is preparing the annual budget template for next fiscal year 2024-2025. A draft will be presented during the February meeting, noting that with the end of the fiscal year being March 31, 2024, a new budget will need to be approved during the March monthly meeting.

Mayor Massman reported that the city has received a Certification of Completion for the 2024 election from the Osage County Clerk.

Alderman Plassmeyer questioned if additional rock could be hauled near the area of the recycle bin. The ground around the bin has become very soft. A motion was made by Alderman Stanley Heckman and was seconded by Alderman Lori Asel, to approve delivery of some rock in and around the area of the recycle bin. Aldermen votes: Stanley Heckman-yes, Jake Plassmeyer-yes, and Lori Asel-yes. Mayor Massman will reach out to Boehm Trucking to assist with obtaining some rock. Discussion followed regarding the continued need for road maintenance of the gravel road section of roadway that leads to the sewer treatment plant area, where the recycle bin is. It was acknowledged that the gravel road portion is County Road 611 and maintenance is the responsibility of Osage County Road and Bridge. Mayor Massman acknowledged plans for representatives

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from the Osage County Sherrif's office and County Commissioner's office to attend the February Board of Aldermen meeting. Road maintenance issues are planned to be discussed with commissioners at that time.

The next city meeting date was set for Tuesday, February 27, 2024 at 6:00 p.m. at City Hall.

A motion to adjourn the regular meeting was made by Alderman Stanley Heckman and seconded by Alderman Lori Asel. Aldermen votes: Stanley Heckman-yes, Jake Plassmeyer-yes, and Lori Asel-yes.